

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Emergency Meeting

Monday, March 30, 2020

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015

3:00 PM

The Board of Trustees of Galena Park Independent School District met for an Emergency Meeting on Monday, March 30, 2020 with the following members present via teleconference: President, Ramon Garza; Vice President, Jeff Miller; Secretary, Adrian Stephens; Trustees: Wilfred J. Broussard, Jr., Wanda Heath Johnson, Noe Esparza, Norma Hernandez and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes.

**EMERGENCY MEETING:** At 3:04 p.m., President Ramon Garza stated that a quorum was present and called the Emergency meeting to order. Norma Hernandez opened the meeting with a prayer and Dr. Williams let the pledges to the American and Texas flags.

**AUDIENCE ITEMS:** There were no audience items.

At 3:08 p.m. Mr. Garza announced that the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

A. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law

1. Discuss May 2020 Election

At 3:17 p.m., Mr. Garza announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to approve the Order to Postpone the May 2, 2020, Trustee Election until November 3, 2020.

A motion was made by Wanda Heath Johnson and seconded by Norma Hernandez. The motion passed with a vote of 7-0-0. (There were technical difficulties with the recording during the course of this item.)

**BOARD COMMENTS:** There were no board comments.

**REPORTS:** Mr. Garza introduced Mr. Jerid Link, Executive Director for Human Resource Services – Compliance & Hearing, who presented the EIC (LOCAL) Academic Achievement Class Ranking for an Emergency First and Final reading as presented.

**NEW BUSINESS – ACTION:**

Mr. Garza asked the Board, due to COVID-19, was there was a motion to approve the Job Order Contracting (JOC) method of project delivery/contract award, which will provide the best value to the District, for various Summer 2020 Projects at Cimarron Elementary, Green Valley Elementary, MacArthur Elementary, Purple Sage Elementary, Sam Houston Elementary, Cunningham Middle School, North Shore Senior High Ninth Grade Center, North Shore Senior High School, Galena Park ISD Childcare Center and Zotz Education Center.

A motion was made by Noe Esparza and seconded by Adrian Stephens to approve the Job Order Contracting method of project delivery/contact award as presented. The motion passed with a vote of 6-0-1. Mr. Garza abstained. (There were technical difficulties with the recording during the course of this item.)

Mr. Garza asked the Board, due to COVID-19, was there was a motion to approve EIC (LOCAL) Academic Achievement Class Ranking for an Emergency First and Final reading as presented.

A motion was made by Norma Hernandez and seconded by Adrian Stephens to approve the EIC (LOCAL) policy as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board, due to COVID-19, was there a motion to approve the Educator Appraisal Waiver as presented.

A motion was made by Norma Hernandez and seconded by Wanda Heath Johnson to approve the waiver as presented. The motion passed with a vote of 7-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on Monday, March 2, 2020, and Emergency Meeting held on Tuesday, March 17, 2020.
2. Consider approval of the Allotment and Texas Essential Knowledge and Skills (TEKS) Certification, 2020-2021.
3. Consider approval of the submission of a waiver request to the Texas Education Agency (TEA) for the following: Staff Development Minutes Waiver.
4. Consider approval of the District Goals for the 2020-2021 school year.

A motion was made by Wanda Heath Johnson and seconded by Norma Hernandez to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0. (There were technical difficulties with the recording during the course of this item.)

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the award of CSP 20-205 for the Auditorium A/V and Lighting Upgrades at Galena Park High School and North Shore Senior High School (Project L065) to Network Cabling Services, Inc., for an estimated amount of \$1,419,638, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.

A motion was made by Noe Esparza and seconded by Adrian Stephens to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the proposed Budget Amendments for the month of March 2020.
2. Consider approval of the increase of the estimated annual expenditure to \$300,000 for various projects covered in CSP 17-009 for Building Repairs, from Sheffield Construction (formerly Proven Construction Services) (primary), Floors2Adore and TSG Industries, LLC (secondary).
3. Consider approval of the resolution for resale of LOTS TWENTY-ONE (21) AND TWENTY-TWO (22), BLOCK TWELVE (12), FIDELITY ADDITION TO THE CITY OF HOUSTON, HARRIS COUNTY, TEXAS in accordance with Section 34.05(a)(c)(d), Property Tax Code at a suggested minimum opening bid price of \$4,000.00.
4. Consider approval of a one-year engagement letter with Whitley Penn, LLP to conduct the Annual Financial and Compliance Audit for fiscal year 2019-2020 for an estimated annual expenditure of \$75,000.
5. Consider approval of the award of RFP 19-009R Mobile Carts for Student Nutrition, beginning April 7, 2020 through August 31, 2020, for a one time purchase with no options to renew for an estimated annual expenditure of \$175,000 with Tari, Inc. DBA Jean's Restaurant Supply.
6. Consider approval to increase the estimated annual expenditure to \$1,700,000 for additional products necessary for the expansion to full day Prekindergarten program, from various suppliers covered in RFP 18-015 Instructional Teaching Supplies previously Board approved on November 12, 2018.
7. Consider approval of purchasing Benchmark Assessment System 2 with Heineman via Cooperative Choice, Contract Number 20171002, Vendor # 29434; i-Ready Diagnostic and Instructional User Package with Instructional Materials and Classroom Teaching Supplies via BuyBoard RFP No 573-18; and Edgenuity via Buyboard Contract #573-18 utilizing Instructional Materials Allotment funds at an estimated total cost of \$328,000.
8. Consider approval for the purchase of McGraw Hill Study Sync for grades 9-11, via TIPS 171002 and National Geographic Edge for ESOL I & II, via Cengage Learning TIPS 180302, utilizing Instructional Materials Allotment funds, at an estimated total cost of \$588,000.

9. Consider ratifying approval of the purchase of Cisco IP Phones from Presidio Networked Solutions Group, LLC via Texas Department of Information Resources Contract #DIR-TSO-4167, for an estimated amount of \$60,000.
10. Consider approval of the renewal of ClassLink Software from ClassLink, Inc. for the period of August 1, 2020 through July 31, 2021, via The Interlocal Purchasing System (TIPS) Contract #170306, for an estimated amount of \$75,000.
11. Consider approval of the purchase of computer tables from Indeco Sales Inc., via BuyBoard Contract #584-19, for an estimated amount of \$70,000.
12. Consider approval of the purchase of library storage, bookcases, and science tables for Jacinto City Elementary from Tesco Industries, LP (Tesco Learning Environments), via BuyBoard Contract #584-19, for an estimated amount of \$120,000.
13. Consider approval of the purchase of Apple iMac computers, via Contract Number DIR-TSO-3789, for a total exceeding \$50,000.

A motion was made by Adrian Stephens and seconded by Norma Hernandez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

**INFORMATION:** The following documents were presented for information:

**A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer presented:**

1. Comparative Tax Collection Report for the period of September 1 through February 29 for fiscal years 2018-2019 and 2019-2020
2. General Fund Budget Summary Report for the period of September 1, 2019 through February 29, 2020
3. Donation Report for March 2020
4. 2016 Bond Program Financial Report as of February 29, 2020

**B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:**

1. Early Head Start Policy Council Meeting Minutes - February 2020
2. Early Head Start Update and Fund 205 Expenditure Report Summary

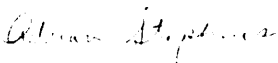
There being no other business before the Board at this time, the meeting was adjourned at 3:32 p.m.



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**Ramon Garza, President**

**ATTEST:**



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**Adrian Stephens, Secretary**